REQUEST FOR QUOTE (RFQ)

RFP NUMBER	**SS/473/11/2026**
DATE ISSUED	**16 November 2026**
PROJECT NAME	**Preferred Supplier for Precision Aluminium Welding**
CLOSING DATE AND TIME	**25 November 2026 at 12:00**
NAME OF PROPOSER/TENDERER	
CSD SUPPLIER NUMBER (MA NUMBER)	
TELEPHONE NUMBER	
FAX NUMBER	
EMAIL ADDRESS	
PHYSICAL ADDRESS	
B-BBEE STATUS LEVEL OF CONTRIBUTION	
FULL NAME OF BIDDER OR HIS OR HER REPRESENTATIVE	
IDENTITY NUMBER	
POSITION OCCUPIED IN THE COMPANY (DIRECTOR, TRUSTEE, SHAREHOLDER)	
COMPANY REGISTRATION NUMBER	
TAX REFERENCE NUMBER	
VAT REGISTRATION NUMBER	
QUOTE PRICE (INCL VAT)	
SIGNATURE	

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Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

A. BIDDER'S DISCLOSURE (SBD 4)

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……

……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

……

……

3. SBD 4 DECLARATION

I, the undersigned, (name) …… in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read, and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

B. REQUEST FOR QUOTATION FOR WELDING OF ALUMINIUM ANTENNA MAST ASSEMBLIES AND PREFERRED SUPPLIER ALL OTHER WELDING WORKS.

1. BACKGROUND TO SANSA

The South African National Space Agency (SANSA) has a mandate, as outlined in the South African National Space Agency Act, 2008 (Act No 36 of 2008), to co-ordinate and integrate national space science and technology programmes and conduct long-term planning and implementation of space-related activities in South Africa, for the benefit of the citizens of South Africa.

2. SCOPE OF WORK (TERMS OF REFERENCE)

The South African National Space Agency (SANSA) intends appointing a suitably experienced service provider to undertake precision aluminium welding. Bidders will be evaluated on the scope of work stipulated in this RFQ, being the welding and assembly of aluminium antenna masts. The successful bidder will be appointed as a preferred supplier for precision aluminium welding for a period of three (3) years. Any further precision welding work required by SANSA during this period will be allocated to the preferred supplier under a Service Level Agreement (SLA), based on the hourly rates quoted in Part B of the Pricing Schedule (Section D).

The finalised assemblies should be of high quality, accurately aligned and ready for operational use. The quotation shall cover complete assembly and welding of antenna masts from the material supplied as indicated in Figure 1. Full engineering drawings of the antenna mast assemblies will be supplied by SANSA, and all work must be carried out in accordance with these drawings.

The following material will be supplied by SANSA. The successful service provider will be responsible for the provision of all labour, welding equipment, tools, consumables and any supplementary items required to complete the welding work:

- Mast Tubes: Six (6) aluminium poles, each with a length of 1800 mm, outer diameter of 101.80 mm and inner diameter of 95 mm, with pre-cut slots and holes.
- Gusset Plates: Eighteen (18) triangular flat plates (8 mm thick); three (3) gussets per antenna mast. The gussets are 120˚ apart around the antenna mast pole and the base plate to make a triangular support.
- Circular base plates: Six (6) circular base plates, one for each antenna mast, pre-drilled with a hole in the middle and mounting holes around it. Each base plate is 400 mm in diameter and 12 mm thickness.

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Figure 1 – Antenna Mast Assembly Components.

The service provider should:

1. Before welding, verify all the supplied materials and report to SANSA any defects or damages that may impact the quality of the work.
2. Prepare all mating surfaces for welding, as necessary.
3. Weld the base plates to the mast poles in accordance with the assembly requirements of SANSA.
4. Three (3) gusset plates must be attached to each mast assembly to provide structural support for the antenna mast;
5. All welds must be structurally sound and continuous without visible defects such as cracks, excess porosity, and incomplete joints.
6. Ensure all assemblies are square, properly aligned and free of excessive distortion after welding.
7. Clean all finished assemblies and remove welding slag, spatter and sharp edges where applicable.
8. Make sure that there is only a gap of less than or equal to 1 mm between the attachment points (gussets, mast pole, and the base plate).
9. Notify SANSA that the work is complete for inspection and acceptance.
10. Deliver the completed antenna masts to SANSA, Hermanus within five working days of SANSA being satisfied with the inspection.

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11. The workshop must be in an 80km radius of SANSA Hermanus site.
12. Be a qualified, trade-tested Boilermaker, Welder, Millwright, or person holding a relevant Red Seal or Occupational Trade Certificate

A complete well welded antenna mast should look something like the image below with the gussets well placed and correctly welded around the base plate and the antenna mast pole placed 120 degrees apart. Attached to both the antenna mast pole and the base plate.

Figure 2, the below image shows a complete assembly antenna mast. The gussets are welded properly around the base and the antenna mast pole positioned at 120 degrees apart. The slot cut and holes on the antenna mast pole should be at the top side.

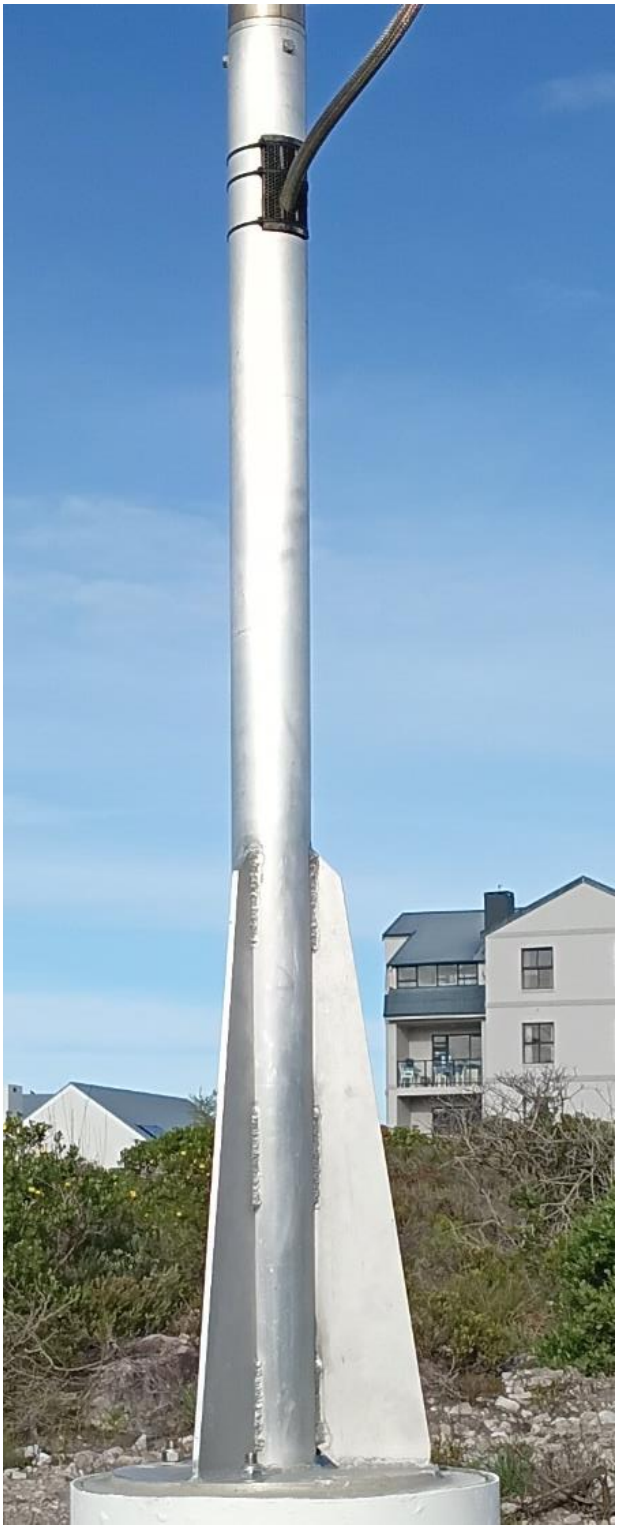


Figure 2 - Example of a complete welded antenna mast.

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C. EVALUATION CRITERIA

SANSA promotes the concept of "best value" in the award of contracts, as opposed to merely looking for the cheapest price, which does not necessarily provide the best value. Best value incorporates the expertise, experience and technical proposal of the organisation and individuals who will be providing the service and the organisational capacity supporting the project team.

SANSA is committed to achieving Government's transformation objectives in terms of the Preferential Procurement Policy Framework Act.
The value of this bid is estimated not to exceed R1 million (all applicable taxes included) and therefore the **80/20** system shall be applicable.
Please Note: the above amount (R1 million) is not the budgeted amount for this project, but it is the Treasury threshold for written price quotations.

The procedure for the evaluation of responsive tenders is **functionality, price,** and **preference** method. The evaluation of the bids will be conducted in the following three stages:

- Firstly, the submission will be evaluated to confirm if it meets the required scope of work as stated above. A bid will be disqualified if it fails to meet all the requirements for the scope of work.
- Secondly, the qualifying bids will be evaluated for functionality (technical capability) in accordance with Table A below. A minimum threshold of 80 points out of 100 applies. Bids that score below the minimum threshold will not be evaluated further.
- Thereafter, only the qualifying bids (that meet the minimum functionality threshold) are evaluated in terms of the 80/20 preference points systems, where the 80 points will be used for price and the 20 points will be awarded to a bidder for attaining the specific goals in accordance with the Table 1 below.

1. Preference

Specific goals for this RFP and number of points are indicated as per table 1 below.
Proof of the specific goals below must be attached and submitted with the bid document in order to qualify for the preference points (specific goals).

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

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Table1: Specific Goals and points

Equity Ownership	Proof of evidence	Percentage owned[3]	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% black owned	• CSD Report, • CIPC registration, • ID Copies, • Share certificates/ register (if applicable) • BBBEE certificate/ BBBEE sworn affidavit		10	
40% black women owned	• CSD Report, • CIPC registration, • ID Copies, • Share certificates/ register (if applicable) • BBBEE certificate/ BBBEE sworn affidavit		6	
51% owned by Black Youth			4	
Total Points (Specific Goals)			**20**	

This percentage owned refers to percentage of ownership by persons who are actively involved in and exercise control over the enterprise/company (the bidder)

3 This percentage owned refers to percentage of ownership by persons who are actively involved in and exercise control over the enterprise / company (the bidder)

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Table 2: Details of equity ownership as per table 1

Equity Ownership	Name of Persons	Type of actively involved in or type of control over enterprise/company
51% black owned		
40% black women owned		
51% owned by Black Youth		

Table 3: Checklist for specific goals proof of evidence as per table 1

Note: *All proof of evidence must be submitted by the bidder to get points. Failure to submit all applicable proof of evidence documents will result in zero points.*

Equity Ownership	Proof of evidence	Document submitted (Yes/No)
51% black owned	CSD Report	
	CIPC registration	
	ID Copies	
	Share certificates/ register (if applicable)	
	BBBEE certificate/ BBBEE sworn affidavit	
40% black women owned	CSD Report	
	CIPC registration	
	ID Copies	

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	Share certificates/ register (if applicable)	
	BBBEE certificate/ BBBEE sworn affidavit	
51% owned by Black Youth		

2. Eligibility Criteria

To be eligible for the functionality, price and preferencing evaluation, the bidder must submit proof of locality as per table 4 below. The documents required for the functionality evaluation are listed in the Functionality Submission Checklist (Table C) above.

If there is **"No"** on the Table 4 below, the bidder who didn't submit the required document (s) with their bid will be requested in writing to submit them within three (3) working days for inclusion in the Bid Evaluation Committee item, if a bidder fails to submit on the 3rd working day, the relevant bid will be rejected.

Table 4: Eligibility Criteria

Criteria	Attached (Yes/No)	Comments
The bidder must provide proof that the workshop is located within the Western Cape, such as a municipal account, lease agreement, or other acceptable documentation confirming the physical address of the workshop. The bidder's workshop must be located within a maximum distance of 80 km driving distance from Hermanus, to enable SANSA		

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to deliver materials to the workshop, conduct inspections of work in progress, and collect the completed assemblies.		
The bidder or employee who will perform the services must hold an accredited trade certificate or occupational certificate or equivalent certificate for the welding relevant to the scope of work		

3. Functionality

Scores will be tabulated to a maximum of 100 points. Respondents must achieve a minimum score of **80 points** to qualify for further evaluation of their financial offer (Price) and preference (Specific Goals) scores. The allocation of points for the evaluation of functionality is set out in Table 5 below.

Table 5: Functionality Criteria

Criteria	Maximum Points
Technical Capability	40
Company Profile & Bidder Years of Welding Experience	30
Workshop Equipment & Facilities	30

Evaluation criteria 1: Technical Capacity

Provide evidence of demonstrated experience in welding of aluminium structures and/or similar steel structures.

NB: Evidence of previous work experience may also be provided through the bidder's website, portfolio, or other relevant documentation demonstrating previous work completed by the bidder. However, the bidder must still provide contactable references for relevant previous work.

- Company/Client Name
- Name of Contact Person
- Contact Number
- Description of Work Performed
- Date/Year of Completion

Company Name	Name of Contact Person	Phone number or email	Description of Work Performed	Date/Year of Completion

Maximum Points	Criteria
0	The bidder did not provide any details or evidence of relevant aluminium TIG/MIG welding experience.
15	The bidder provided evidence of limited relevant experience, with one similar aluminium TIG/MIG welding project and a contactable reference.
30	The bidder provided evidence of relevant experience, with two to three similar aluminium TIG/MIG welding projects and contactable references.
40	The bidder demonstrated extensive relevant experience, with four or more similar aluminium TIG/MIG welding projects, supported by contactable references

Evaluation criteria 2: Company Profile & Bidder Years of Welding Experience

Bidders must submit a brief company profile and clearly state the number of years of relevant welding experience. Bidders may alternatively provide a company website that demonstrates their relevant welding experience, or equivalent supporting documentation.

If you choose to provide a written company profile, please use the space provided below to complete the relevant information.

This information is required to demonstrate that the bidder possesses the necessary competency, technical capability, to perform the work in accordance with scope of work. Please complete all required information below.

Name of the Company	Company website link	Number of years experience

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Company Profile

Maximum Points	Criteria
0	The welder has less than 3 years of welding experience.
10	The welder has 3-5 years of welding experience, and a company profile and/or company website has been submitted.
20	The welder has 6-9 years of welding experience, and a company profile and/or company website has been submitted.
30	The welder has 10 years or more of welding experience and a company profile and/or company website has been submitted.

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Evaluation criteria 3: Workshop Equipment & Facilities

The bidder must provide a detailed list of workshop equipment, machinery and facilities available to demonstrate that they have the appropriate resources and capacity to perform the required welding services. The bidder must tick from the list below which equipment they have in their workshop:

TIG welding machine with water cooler	
MIG/MAG welding machine	
Cutting, press drilling machine	
Guillotine/shearing machine	
Bandsaw	
Press brake, bending machine	
Milling machine	
Lathe	

Maximum Points	Criteria
0	The bidder did not provide a list of workshop equipment, or the equipment listed is clearly insufficient to perform the required welding and fabrication work (e.g. no TIG or MIG welding machine, or fewer than 3 items from the checklist).
20	The bidder has both core welding machines (TIG and MIG/MAG) plus at least 2 of the key fabrication items (Cutting/press drilling, Guillotine/shearing, or Press brake/bending) - total of 5-6 items.
30	The bidder has both core welding machines (TIG and MIG/MAG) plus the majority of the remaining equipment (at least 3 of the following: Cutting/press drilling, Guillotine/shearing, Press brake/bending, Bandsaw, Milling machine, Lathe) - total of 7-8 items, demonstrating full capacity.

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Table C: Functionality Submission Checklist

The bidder must submit the following documents, which will be used to score the functionality criteria in Table A. If a document is not submitted, the corresponding criterion will be scored zero (0).

No.	Document required	Table A criterion	Attached (Yes/No)
1	Contactable reference.	1	
2	Short prospectus, company profile or link to a website/portfolio	2	
3	Completed list of the equipment.	3	
4	Other relevant documentation: (Please specify)		

D. PRICING SCHEDULE

Pricing Instructions

1. The Bidder must price all items;
2. Rates are to include all costs with no unspecified cost to allow for a fair evaluation.
3. Payment will be made based on the deliverables (proven progress) for the services rendered/goods received.
4. Payment will only be made on the basis of invoices provided.
5. Offer to be valid for 30 days from the bid closing date.
6. The total price in Part A must include all costs required to complete the scope of work in full (labour, consumables, equipment usage, delivery to SANSA, Hermanus, and any incidentals). Only the Part A total price will be used for the price evaluation (80 points).
7. The hourly rates quoted in Part B (Year 1, Year 2 and Year 3) are not scored in the price evaluation, but are binding and will form the basis of pricing under the Service Level Agreement (SLA) for any additional precision aluminium welding work allocated to the preferred supplier during the three (3) year appointment period.
8. The hourly rate quoted for Year 1 in Part B must be the same hourly rate used to calculate the labour price in Part A.

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Part A – Welding and Assembly of Six (6) Aluminium Antenna Masts (evaluated price)

ITEM NO.	DESCRIPTION		QUANTITY	TOTAL PRICE (excl. VAT)
1	Cost for the complete welding of six (6) antenna masts, in accordance with the Scope of Work and the engineering drawings provided.		**1**	
2	Consumables and miscellaneous (welding wire/rods, gas, abrasives, etc.)		**1**	
TOTAL PRICE (excl. VAT)				
VAT (15%)				
TOTAL PRICE (Incl. VAT)				

Part B – Hourly Rates for the Three (3) Year Preferred Supplier Appointment (SLA rates)

ITEM NO.	DESCRIPTION	HOURLY RATE (excl. VAT)
1	Hourly rate for additional precision aluminium welding work under the SLA – Year 1 (must be the same hourly rate used to calculate the labour price in Part A)	
2	Hourly rate for additional precision aluminium welding work under the SLA – Year 2	
3	Hourly rate for additional precision aluminium welding work under the SLA – Year 3	

Note: the hourly rates quoted in Part B will be fixed for the respective year and will be incorporated into the Service Level Agreement concluded with the appointed preferred supplier.

E. SPECIAL CONDITIONS

a) Quotations to be returned to N Strauss nstrauss@sansa.org.za
b) Technical queries may be directed to Ziyaad Issacs at zisaacs@sansa.org.za
c) The service provider shall commit to post support where and when required by SANSA.
d) Contract will not be awarded unless supplier is registered on the Central Supplier Database. A supplier registration summary with a compliance tax status must be submitted with the proposal. Potential suppliers should contact SANSA should they require assistance in registering on the CSD) before the closing date of the bid.
e) The offices of SANSA are situated at the following address:
   SANSA
   Hospital Street
   Hermanus
   7200

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F. TIMELINES

The successful service provider must be in the position to start within 1 week after the purchase order has been issued by SANSA.

The appointment as preferred supplier will be for a period of three (3) years from the date of award and signing of the Service Level Agreement.

Timelines for additional work under the SLA will be negotiated prior to the issue of a Purchase Order.

G. SUPPORTING DOCUMENTATION AND MINIMUM CRITERIA

In order to demonstrate their capacity and score points with respect to the criteria, tenderers should provide the following supporting documentation.

a. Proof of specific goals must be submitted in order to qualify for preference points (specific goals).
b. Quotation must reflect a cost breakdown, where applicable, prices quoted must be inclusive of VAT.
c. All pages of quotation must be signed by the authorised person.
d. SANSA has the right to withdraw any quotation at any time within the validity of the quotation.
e. SANSA reserves the right to invite bidders to present their bid proposals for final decision or visit the bidders' premises or contact the references as part of the evaluation process.

H. DECLARATION

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise:

I. confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004.
II. confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption.
III. confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest.
IV. confirms that the contents of this questionnaire/forms (SBD 4) are within my personal knowledge and are to the best of my belief both true and correct.

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V. accept that, in addition to cancellation of a contract, action may be taken against me should the Declaration prove to be false.

VI. SANSA reserves the right to review the rendering of the Goods and Services under this agreement on intervals agreed upon and may terminate the services of the bidder for non-performance and replace same with the next highest scoring bidder in agreement with said bidder.

VII. confirms that the percentage owned (table 1) refers to percentage of ownership by persons who are actively involved in and exercise control over the enterprise / company the bidder and that there is no fronting. Please note that fronting is a criminal offence under the Broad-Based Black Economic Empowerment (B-BBEE) Act. Individuals and companies involved in fronting practices can face severe penalties, including fines and imprisonment.

VIII. confirms that the bidder has read the General Conditions of Contract (GCC) and agree with the conditions. The GCC can be found on (http://www.treasury.gov.za/divisions/ocpo/sc/generalconditions/).

Signed ..... Date .....

Name ..... Position .....

Enterprise name _____

BID CONDITIONS

1. Disqualification

Please note that if a bid document is not filled in correctly or completely, or complied with the specification, or is delivered/send after the bid closing date and time, or the supplier is not registered on the CSD or supplier has a non-compliant tax status, then unfortunately that bidder will be disqualified. Please return this document with the required supporting documents.

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2. Bid Document Submission

Emailed tender documents will be accepted. However, the onus is on the tenderer to ensure that complete email documents have been received by the SANSA by the due date and time.
Please note that any alterations to the tender document other than filling in the tenderer's details and tender price will automatically disqualify the tenderer.

COMPLIANCE WITH PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013) ("POPIA")

1. The Constitution guarantees citizens the right to privacy, including the right not to have the privacy of their communications infringed.

2. POPIA aims to promote the protection of privacy through the application of its guiding principles for the processing of personal information in a context-sensitive manner.

Committed to your Privacy

3. SANSA fully comprehends that your personal and company information is valuable to you; your privacy is just important to SANSA. SANSA commits to safeguarding and lawfully processing your personal information.

Purpose for Processing your Personal Information

4. SANSA collects, holds, uses and discloses your personal information mainly to provide you with access to its services. SANSA will only process your personal information for a purpose you would reasonably expect, including:

- Complying with any legal and regulatory requirements such as contract agreements, etc.
- Confirming, verifying and updating your details.
- Invoicing or paying you to ensure payment and tax compliance.

5. SANSA may collect your personal information which may include your first name and last name, company name and its registration number, identity numbers, email address, physical or postal address, other contact information, banking details, etc.

Consent to Disclose and Share your Personal Information

6. SANSA may need to share your personal information, with third parties, to provide advice, and/or services. Where SANSA shares your personal information, it will take all reasonable precautions to ensure that the third party will treat your personal information with the same level of protection as required by SANSA.

Request and Access to your Personal Information

7. Should you require further information on this or have any concerns about how your personal information is processed or used, you can contact SANSA on popi_paia@sansa.org.za. (**PLEASE NOTE:** This email address is restricted to POPI and PAIA-related enquiries, not general enquiries about bids and tenders. Enquiries about bid and tenders should be sent to nstrauss@sansa.org.za

8. You can request access to the personal information SANSA has on you at any time. If you think that SANSA has outdated information, you may request to update or correct it. You can also opt-out and

request the removal of your personal information at any time. If there are any lawful reasons for requiring SANSA to retain any information, SANSA will advise so.

9. **PLEASE TAKE NOTE** that your personal information is securely hosted on infrastructure / system managed by SANSA. SANSA assures you that your information will not be shared for any marketing or promotional purposes without your consent.

10. SANSA will continue to manage, monitor, refine and develop policies, processes and systems. This will ensure that SANSA takes every practical and reasonable step(s) to ensure data protection, is in line with POPIA.

END