



## national treasury

Department:  
National Treasury  
**REPUBLIC OF SOUTH AFRICA**

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**TO:** Accounting Officers of National and Provincial Departments and Constitutional Institutions  
Accounting Authorities of Schedule 2 and 3 Public Entities  
Heads of Provincial Treasuries


Dear Colleagues

### **CORRESPONDENCE REGARDING PROCUREMENT DATES DURING THE NATIONAL LOCKDOWN DECLARED IN SOUTH AFRICA**

1. On 23 March 2020, the Honourable President Cyril Ramaphosa announced that South Africa will be placed on lockdown for 21 days from midnight, Thursday, 26 March 2020.
2. Given the afore-mentioned emergency protocol that has been instituted, it is prudent for organs of state to adjust their procurement timelines to take cognisance of the current set of circumstances in which we find ourselves as a country, to ensure that the procurement processes followed are still fair, equitable, transparent, competitive and cost-effective.
3. As such, Accounting Officers and Accounting Authorities are hereby informed that:
  - a. The due date for the submission of Procurement Plans has been extended from 31 March 2020 to 31 May 2020.
  - b. Furthermore, Accounting Officers and Accounting Authorities are required to extend the closing dates of tenders that are scheduled to close during the lockdown period and 14 days after the lock down to a date at least 21 days after the end of the lock down , or such further period as may be necessary.
  - c. Moreover, where tenders are in the process of being evaluated and the validity period is going to expire soon, Accounting Officers and Accounting Authorities are required to extend the validity periods to provide the organ of state with sufficient time to finalise the evaluation and award of those tenders.
4. Lastly, Accounting Officers and Accounting Authorities are advised to refrain from issuing any new tenders during this lockdown period so that no prospective tenderer is deprived of the opportunity to be able to respond to such tender advertisement.

5. Heads of provincial treasuries are requested to bring the contents of this communication to the attention of accounting officers and supply chain management officials of their respective provincial departments.
6. Accounting officers of national and provincial departments are requested to bring the contents of this communication to the attention of accounting authorities and the supply chain management officials of Schedule 3A and 3C public entities reporting to their respective executive authorities.
7. Accounting authorities of Schedule 2, 3B and 3D public entities are requested to bring the contents of this communication to the attention of the supply chain management officials of their public entities.

Kind regards



**MS BASANI DUIKER**  
**CHIEF DIRECTOR: SCM GOVERNANCE, MONITORING AND COMPLIANCE**  
**DATE: 25/03/20**

**Cc: Auditor-General South Africa**